

Category list

Contains a list of categories in the currently opened URLBase file. Select a category to view its contents.

Internet shortcut list

Displays the contents of the selected category. Right-click on the list or use the **View**-menu to control the display of internet shortcuts.

Toolbar

The toolbar can be used to display a set of frequently used commands. Right-click on the toolbar or select **Tools | Customize...** to customize the layout.

Statusbar

The statusbar displays information about certain elements in URLBase. The first two panels display information about a button or menu-item under the cursor or provide information about the progress of a command that's being executed. The right most panel displays the path and filename of the currently opened URLBase data file.

Add

Add a new browser library. A library is a collection of internet shortcuts or bookmarks.

Properties

Display the properties of the selected browser library.

Remove

Delete the highlighted browser library.

Libraries list

Displays a list of configured browser libraries. To select a library for import, set a check mark by clicking on the check box in front of the library name.

Import

Import internet shortcuts from libraries with a check mark.

Library type

Displays a list of library types you can choose from.

Library Path

Full path to the library. Use the **Browse**-button to select a path and/or filename.

Name

Name of the category.

Description

Description of the category.

Keywords

You can add a set of keywords to both categories and internet shortcuts.

To add a new keyword, type a keyword in the **Keywords** edit box. URLBase will automatically switch focus to the **Add**-button, so you can press the **Enter**-key on your keyboard to add the keyword to the list. To delete a keyword, select a keyword from the list and click the **Remove**-button.

Name

Name of the internet shortcut.

URL

Full URL of the internet shortcut, including the protocol (**http://**).

Category

Category in which the internet shortcut resides.

Select a category from the list to move the shortcut to another category. The full path to the selected category is displayed above the list.

Description

Description of the internet shortcut.

Result

Displays the results of the last verification.

Text to find

Enter the text you want to search for.

Search for

Specify where you want URLBase to look for the search text.

Origin

Specify the starting point of the search. **Selection** starts at the currently selected category, while **Entire file** starts at the top.

Case sensitive

Controls how URLBase compares text. To find text only if it matches the capitalization of the text you typed, select this check box.

Select path

Select a folder to create the HTML in.

Filename

Type a filename for the HTML file, without the extension.

Filetype

Select an extension to use for the HTML file.

Export

Exports the URLBase data file with settings you specified.

Page title

Type a title for the HTML file.

Table of contents

Select this option to include a Table of contents in the HTML file. URLBase will generate a set of internal bookmarks, which allow you to easily navigate through the HTML file.

Standard CSS

Select one of the predefined Cascading Style Sheets to use with the HTML file.

Custom CSS

Type the path and filename of the Cascading Style Sheet file to use, or use the **Browse**-button to select a file.

Edit

Opens the specified **Custom CSS** file for editing. You can configure the editor in the **Options** dialog.

Storage mode

Select a **Storage mode** to use with URLBase.

In **Automatic** storage mode, changes made to the file are saved immediately, while in **User control** storage mode changes are buffered in a temporary file and only written to the data file when you save the changes via **File | Save**.

Reopen

Set a maximum number of entries on the **File | Reopen** menu.

Open last used file at startup

Select this option to have URLBase automatically open the last used file at startup.

Clear menu

Removes all entries from the **File | Reopen** menu. This can not be undone.

Launch URLBase at Windows startup

Select this option to start URLBase when Windows starts up.

Launch minimized

Select this option to minimize URLBase to the taskbar at Windows startup.

Auto-expand category list

Select this option to automatically expand the category list when URLBase opens a data file.

Internet shortcut display

Select the columns to be displayed in the internet shortcut list, when working in the **Details** view style. You can set the view style via the **View** menu.

Center in screen

Centers the URLBase main windows on the screen. If not selected, URLBase will use the last known position.

Use desktop font

Select this option to use the desktop icon font in the category and internet shortcut lists. Otherwise URLBase uses the default font **MS Sans Serif**.

Flat toolbuttons

Select this option to use flat toolbuttons on the toolbar, instead of default raised buttons.

Show toolbar tips

When selected, URLBase will display a tooltip if you keep the mouse pointer several seconds on top of a toolbar. This tooltip often contains a short description of the button's function. Note that regardless of this setting, URLBase will always display the description in the statusbar (bottom left of the main screen).

Show toolbar

Hide or show the toolbar. You can also set this option in the **View** menu.

Show header

Hide or show the header. You can also set this option in the **View** menu.

Browser list

Shows a list of configured browsers.

Add

Add a new browser to URLBase.

Properties

Display the properties of the selected browser. Note that you cannot edit the properties of the system's default browser.

Remove

Deletes the selected browser from URLBase. Note that you cannot delete the system's default browser from URLBase.

Proxy server

Allows you to configure a HTTP proxy server to use with URLBase. If you have a direct connection to the internet or if you wish to use the default Windows proxy settings, leave these options off. Contact your system administrator for any assistance.

CSS editor

Allows you to configure a CSS editor to use in the **Export to HTML** dialog. Note that the **Use default editor** will not be available if URLBase could not find a default editor on your system.

Browse

Use the **Browse**-button to select a custom CSS editor.

Use English date format

Select this option to use the English date format throughout the program. URLBase will use the English month names and will format the date as **Month, Day, Year**. To use the system's default date format, uncheck this option.

Auto-detect

Attempts to auto-detect installed browsers on your system, using information from the system's registry database.

Add

Add a new browser library. A library is a collection of internet shortcuts or bookmarks.

Properties

Display the properties of the selected browser library.

Remove

Delete the highlighted browser library.

Libraries list

Displays a list of configured browser libraries. To select a library for import and or export, set a check mark by clicking on the appropriate check box.

Confirm import

Displays a list of items found in the file. To keep an item from being imported, simply remove the check mark in front of the item.

Import into selected category

Set this option to import the selected URL's into the currently selected category. Leave this option off to import the URL's into the root category **My Internet shortcuts**.

Browse

Use the **Browse**-button to select a browser

Display name

Specify a name for the browser, as it will appear in the browser list.

Commandline

Specify the commandline arguments the browser requires to open an URL. You can leave this editbox empty if the browser only needs an URL as a commandline argument (usually displayed as %1).

Microsoft Internet Explorer needs the commandline argument: **-nohome**. Netscape Navigator/Communicator, Netscape 6, Mozilla and Opera do not require any arguments.

URLBase 4.0 Help

URLBase 4 is the next generation of link management. By listening to users of previous versions we have continued development of an already successful program. Urlbase 4 offers more functionality than ever before. We have added support for more browsers, added more export options, enhanced the interface and much more.

We feel URLBase 3 set a mark in link management, and with the release of URLBase 4 we have set that mark even higher. If you have a use for URLBase 4 that we have never thought of and would like to let us know, or if you feel you are still missing some function or feature in the program, don't hesitate to [contact us!](#)

See also:

[New features](#)
[Getting started](#)
[Known issues](#)

URLBase 4.0 Known issues

Last updated on February 20, 2001

- **Missing images on toolbar and/or menus**

On some system configurations, the images on the toolbar and/or menus of URLBase do not appear. This malfunction is most likely caused by an incorrect version of comctl32.dll. Check the Microsoft website for more information on how to obtain the latest version of this file.

<http://support.microsoft.com/support/kb/articles/Q186/1/76.asp>

- **Copy as HTML doesn't seem to work**

Some applications cannot paste the HTML generated by URLBase via Edit | Copy URL as HTML. These applications either do not support HTML or use their own HTML clipboard format. URLBase 4.0 uses the HTML clipboard format as described on MSDN. For those who wish to know more:

<http://msdn.microsoft.com/workshop/networking/clipboard/htmlclipboard.asp>

- **Sending a URLBase data file using File | Send does not work**

This feature only works with MAPI (Messaging Application Programming Interface) compatible e-mail clients, like Microsoft Exchange. Please consult the available documentation of your e-mail client to find out if it is MAPI compatible.

- **Verification seems to hang when there's no connection to the internet**

When trying to verify internet shortcuts without an active connection to the internet may cause URLBase to become less responsive, which might suggest the verification routines have crashed or are about to crash. This situation is caused by the connection settings of Internet Explorer, when set to **Never dial a connection**. Instead of bringing up the Dialup-dialog, the program tries to verify the selected internet shortcut until the operation times out.

This problem can be solved by having Internet Explorer ask you for a connection to dial when there's not active connection to the internet. Here's how to proceed:

- Open the **Control Panel** and double-click on **Internet Options**
- In the **Internet Options** dialog, select the **Connections**-tab
- Select the option **Always dial my default connection** and click on **OK**

Note: you don't have to change the connection settings if you connect to the internet via a network.

URLBase 4.0

New features

- Completely rewritten for improved performance and stability. URLBase 4.0 uses a new data file format, for the most optimal storage of your favorite internet shortcuts.
- Enhanced user interface, which gives you more control over your internet shortcuts.
- Extended browser support. URLBase supports **Microsoft Internet Explorer, Netscape Navigator, Netscape 6, Mozilla** and **Opera**.
- Open internet shortcuts in any installed browser.
- Import internet shortcuts from any HTML file or URLBase data file (versions 3 & 4).
- Flexible export of internet shortcuts to HTML with CSS customization.
- Integrated verification of internet shortcuts.
- Quickly find and remove duplicate URL's
- Extended search capabilities
- Send your URLBase data file via e-mail with any MAPI (Messaging Application Programming Interface) compatible e-mail client.
- Fully integrated help.

URLBase 4.0

System requirements

Windows 95/98/Millennium Edition or higher

- PC with a Pentium 100 MHz or higher processor
- 32 MB of RAM
- 10 MB of free hard disk space
- Microsoft Internet Explorer 3.0 or higher

Windows NT 4.0/2000 or higher

- PC with a Pentium 100 MHz or higher processor
- 32 MB of RAM
- 10 MB of free hard disk space
- Windows NT 4.0: Service pack 3 or higher
- Microsoft Internet Explorer 3.0 or higher

Some Internet functionality may require Internet access and payment of a separate fee to a service provider.

URLBase 4.0

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URLBase 4.0

Getting started

These topics will guide you through the basics of URLBase. Please consult the relevant topics in this help file for further assistance.

[Creating a new URLBase data file](#)

[Adding categories and internet shortcuts](#)

[Importing internet shortcuts](#)

[Exporting internet shortcuts](#)

URLBase 4.0

Creating a new URLBase data file

- From the **File**-menu, select **New datafile**
- In the **New URLBase datafile** dialog, select a folder in which you wish to save the file. Next, type a filename for the file and click the **Save**-button.
- URLBase will display a single category called **My Internet Shortcuts**. This category is the root of the data file.

Related topics:

[Adding categories and internet shortcuts](#)

[Importing internet shortcuts](#)

[Exporting internet shortcuts](#)

URLBase 4.0

Adding categories and internet shortcuts

- To add a new category, right-click on the category list and select **Category** from the **New**-menu.
- In the **New category** dialog, type a name and description (optional) for the category. If necessary add one or more keywords. Keywords do not have a fixed meaning in URLBase. They are most commonly used to link a set of categories together, so you can quickly locate them when searching the file. They can also serve as an addition to the description.
- Click the **OK**-button to add the category to the file.
- To add a internet shortcut to the selected category, right-click on the category list and select **Internet shortcut** from the **New**-menu.
- In the **New internet shortcut** dialog, type a name and the full URL for the internet shortcut. Optionally you can select another category for the internet shortcut by selecting a new one from the list. On the **Additional**-tab you can type a description and one or more keywords. The **Details**-tab can be used after the internet shortcut has been saved to view information about its creation date, number of visits and the verification status.
- Click the **OK**-button to add the internet shortcut to the file.

Related topics:

[Importing internet shortcuts](#)

[Exporting internet shortcuts](#)

[Creating a new URLBase data file](#)

URLBase 4.0

Importing internet shortcuts

- New in URLBase 4.0 is the ability to import URL's from HTML-files and internet shortcuts from URLBase data files (versions 3 and 4). To import URL's from a file, select **Import and Export** from the **File**-menu.
- The **Import and Export** dialog presents a list of actions you can perform. Click on the **Import from file** action.
- In the **Import from file** dialog, select the folder which contains the file you wish to import. If you cannot find the file, make sure you have selected the right file type (*.html, *.htm, *.udb or *.ubx).
- Click the **Open**-button to import the file.
- If URLBase finds any URL's in the file, it will display the **Confirm import** dialog. Here you can indicate which URL's you want to import and which URLBase should ignore. By default, URLBase will select all URL's for import. To keep an URL from being imported, simply remove the check mark in front of the URL by clicking on its check box.
- Click the **Import**-button to import the selected URL's.

- To import internet shortcuts from a browser, select **Import and Export** from the **File**-menu.
- In the **Import and Export** dialog, click on the **Import from browser** action.
- In the **Import browser libraries** dialog, click the **Add**-button to add a new browser library.
- Select a library type to indicate from what browser you want to import internet shortcuts. Click the **Browse**-button to select the path and/or filename to use with the browser library.
- Click the **OK**-button to add the browser library.
- Optionally you can add more browser libraries by repeating the steps above.
- To import a browser library, simply put a check mark in front of the browser library by clicking on its check box.
- Click the **Import**-button to import the selected browser libraries.

Related topics:

[Exporting internet shortcuts](#)

[Creating a new URLBase data file](#)

[Adding categories and internet shortcuts](#)

URLBase 4.0

Exporting internet shortcuts

- From the **File**-menu, select **Import and Export**. To export just the selected category, click on the **Export category to HTML** action. Otherwise click on **Export file to HTML**.
- In the **Export to HTML** dialog, select a folder where you want the HTML to be created. Type a filename in the **Filename**-edit box (without extension) and select the **File type** for the file.
- On the **Customize**-tab, type a title for the HTML file and specify whether or not you want URLBase to include a **Table of contents**.
- To customize the appearance of the HTML file, you can select a predefined style sheet or use your own CSS file.
- When everything's set, click the **Export**-button to export the current data file.

Related topics:

[Creating a new URLBase data file](#)

[Adding categories and internet shortcuts](#)

[Importing internet shortcuts](#)

URLBase 4.0

Looking for assistance

If you're in need of some information about URLBase, here are some tips on where to look for assistance:

- Look in the lower left corner of the screen for information about buttons and menu-items, as well as the progress of a command being executed.
- To view a Screen Tip for a dialog box option, click the **question mark** button in the dialog box, and then click the option.
- Read the topics in this help file. If you're having problems with URLBase, please read the [Known issues](#) topic first. To scroll through a table of contents for Help, click the **Contents** tab. When you want to search for specific words or phrases, click the **Index** tab.
- Visit the [URLBase website](#) for all the latest information about known issues, bug fixes and upgrades.
- Don't hesitate to contact us with your questions and/or suggestions.

URLBase 4.0 Credits

URLBase 4.0 and all related files

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Ulysses Ashton

Thanks to everyone who supported the URLBase project. You know who you are!

They say empty cans rattle the most. . .

*Shallow are words from those who starve
For a dream not their own to slash and scar*

Library

A library (or browser library) in this context is a collection of internet shortcuts. Example libraries: Netscape bookmarks, Internet Explorer Favorites, Opera hotlist and your URLBase data file.

URLBase 4.0

History

URLBase 1.0

The first URLBase project was started on June 15, 1999. Though its main focus was research, we did intend to release this version to the public. But all source code was lost when the hard disk it resided on decided to crash. Consequently the project was abandoned.

URLBase 2.0

After some more brainstorm sessions, the project was revived on December 1, 1999. As the program was completely rewritten, we decided to name it URLBase 2.0. No hard disks crashed this time (although we were prepared) and the program was released on January 29, 2000.

URLBase 3.0

Some of the users of URLBase 2.0 pointed out the program's weaknesses and gave some suggestions for improvements. So in April 2000 we started brainstorming again, giving the program a new look and a whole set of new features. The first release of URLBase 3.0 was on June 6, 2000.

We learned a lot from this release, mostly because the project took off in a way we've never expected. Even 6 months after its introduction, URLBase 3.0 is, on average, downloaded a 1000 times per month from the US site alone.

URLBase 4.0

With a rapidly growing user base, we also received more feedback from our users. Although all users appreciated the program, it was obvious from their feedback something was missing. After a careful review of the URLBase source code, it became clear that many of the program's limitations could not be overcome without rewriting the whole program. Research for the URLBase 4 project started in September 2000 and on October 23, 2000 the first line of source code was written. On January 21, 2001 the URLBase Beta sign-up was posted on the website and within a few days more than 20 people were testing the program. Thanks to the enthusiasm and creativity of the beta team URLBase has become more reliable, easier to use and simply fun to develop and support.

Looking back on all those URLBase projects, I guess its fair to say its been quite a rollercoaster ride. What started out as a simple idea grew into a (dare I say it?) successful project, enjoyed by people all over the world. So what is it that keeps us working on this project? First of all I think its the fun of creating a challenge which pushes the limits of our knowledge and experience. Seeing an idea, a concept slowly grow into a full featured project is simply amazing. The program, the website, the documentation. A tremendous amount of work but once its done and operates as a whole it was well worth the effort.

But to see so many people enjoying URLBase makes it all the more special and definitely worth the many hours of coding, designing, debugging, desperation, isolation and

frustration. So on behalf of everyone who contributed to the URLBase project: thank you for the experience!

URLBase 4.0

Version history

- **URLBase 4.0 Beta 1**
version 3.9.1.146

Internal preview release

December 24, 2000

- **URLBase 4.0 Beta 1A**
version 3.9.1.162

Internal release

January 5, 2001

First serious beta test.

- **URLBase 4.0 Beta 1B**
version 3.9.1.169

Internal release

January 7, 2001

Update to the Beta 1A release.

- **URLBase 4.0 Beta 2**
version 3.9.2.190

Internal release

January 16, 2001

Feature complete.

- **URLBase 4.0 Beta 2**
version 3.9.2.195

Public release

January 21, 2001

- **URLBase 4.0 Beta 3**
version 3.9.3.206

Public release

February 02, 2001

- **URLBase 4.0 First release**
version 4.0.0.250

Released on March 01, 2001

Related topics:

[URLBase history](#)

URLBase 4.0

Bug fixes

This topic will contain information about bugfixes and changes in future releases of URLBase 4.0

URLBase 4.0

Keyboard shortcuts

CTRL+C	Copy the selected internet shortcut's URL to clipboard
CTRL+F	Search the data file
CTRL+H	Copy the selected internet shortcut's URL to clipboard as HTML
CTRL+N	Create a new URLBase data file
CTRL+O	Open a URLBase data file
CTRL+S	Save changes made to the data file
CTRL+W	Close the current URLBase data file
CTRL+F1	Expand the category list
CTRL+F2	Collapse the category list
F1	Display the URLBase help file
F2	Rename the selected category or internet shortcut
F3	Repeat the last search
F4	Scan the data file for duplicate URL's
F5	Resort the display
F6	Exclude or include the selected category
F7	Display the Synchronize-dialog
F8	Verify all internet shortcuts in the data file
F9	Verify all internet shortcuts in the selected category
F10	Verify the selected internet shortcut(s)
F11	Skip verification of the current internet shortcut
F12	Abort the verification
DEL	Delete the selected category or internet shortcut(s)
INS	Create a new internet shortcut
CTRL+INS	Create a new category
ALT+ENTER	Display the properties of the selected category or internet shortcut

URLBase 4.0

Adding categories

- To add a new category, right-click on the category list and select **Category** from the **New**-menu.
- In the **New category** dialog, type a name and description (optional) for the category. If necessary add one or more keywords. Keywords do not have a fixed meaning in URLBase. They are most commonly used to link a set of categories together, so you can quickly locate them when searching the file. They can also serve as an addition to the description.
- Click the **OK**-button to add the category to the file.

Related topics:

[Editing categories](#)

[Excluding categories](#)

URLBase 4.0

Editing categories

To edit the properties of a category, select the category in the list and select **Properties** from the **Edit**-menu. You can also right-click on the category and select **Properties** from its context menu.

If you just want to change the name of the category, right-click on the category and select **Rename** from the context menu (or press **F2**).

Drag and drop the category to move it to another location within the list:

- Click on the category and keep the left mouse-button pressed
- While keeping the left mouse-button pressed, move the mouse pointer to the new location
- To move the category, release the left mouse-button on the new location. To cancel the drag operation either move the mouse pointer out of the category list or return to the category's original location, then release the left mouse-button

Related topics:

[Adding categories](#)

[Excluding categories](#)

URLBase 4.0

Adding internet shortcuts

- To add a internet shortcut to the selected category, right-click on the category list and select **Internet shortcut** from the **New**-menu.
- In the **New internet shortcut** dialog, type a name and the full URL for the internet shortcut. Optionally you can select another category for the internet shortcut by selecting a new one from the list. On the **Additional**-tab you can type a description and one or more keywords. The **Details**-tab can be used after the internet shortcut has been saved to view information about its creation date, number of visits and the verification status.
- Click the **OK**-button to add the internet shortcut to the file.

You can also add internet shortcuts by dragging the currently opened URL from Microsoft Internet Explorer and Netscape Navigator:

- Startup URLBase, open a data file and minimize URLBase to the Windows taskbar
- Startup Microsoft Internet Explorer or Netscape Navigator and browse to the URL you want to add
- Once the browser finished loading the URL, drag the URL to the URLBase button on the Windows taskbar
- Once URLBase has been restored, move towards the internet shortcut list and drop the URL

Related topics:

[Editing internet shortcuts](#)

URLBase 4.0

Editing internet shortcuts

To edit the properties of a internet shortcut, select the internet shortcut in the list and select **Properties** from the **Edit**-menu. You can also right-click on the internet shortcut and select **Properties** from its context menu.

If you just want to change the name of the internet shortcut, right-click on the internet shortcut and select **Rename** from the context menu (or press **F2**).

Use drag and drop to move the selected internet shortcut(s) to another category:

- Select one or more internet shortcuts, click on the internet shortcut(s) and keep the left mouse-button pressed
- While keeping the left mouse-button pressed, move the mouse pointer to the category you want to move the selected internet shortcuts to
- To move the internet shortcuts, release the left mouse-button on the target category. To cancel the drag operation, move the mouse pointer back to the internet shortcut list and release the left mouse-button.

Related topics:

[Adding internet shortcuts](#)

URLBase 4.0

Selecting a storage mode

By default, URLBase is set to work in **Automatic** storage mode. This means that any changes made to the file are saved as they occur. If, for example, you add a new internet shortcut, it is directly saved to file. The same goes for deleting categories and internet shortcuts. Once you've confirmed the removal operation, the items you selected to delete are directly removed from the file. The advantage of **Automatic** storage mode is that you don't have to worry about saving the changes you make, as URLBase takes care of it. The disadvantage is that there's no way to revert a change made to the file.

Because the **Automatic** storage mode may not be the way you are used to work, we've included the **User control** storage mode. All changes are buffered in a temporary file and are only written to the data file if you save the changes via **File | Save**.

The only difference you will see between the two edit modes in URLBase is that the **Save**-command (**File**-menu) is not available in **Automatic** storage mode.

You can configure the storage mode by selecting **Options** from the **Tools**-menu.

Related topics:

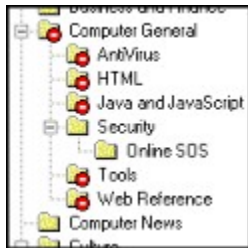
[Customizing URLBase](#)

URLBase 4.0

Excluding / Including categories

The URLBase exclusion system is used to quickly export a set of categories instead of the entire file, without making permanent changes to the data file. URLBase will not export any excluded categories.

To exclude a category simply select the category you want to exclude and press **F6** (or right-click on the category and select **Exclude** from the context-menu). Repeat this procedure if you want to include the category again. Sub-categories will be excluded/included automatically.



Previous versions of URLBase also allowed you to use the exclusion system to create a new URLBase data file via **File | Save as**. With URLBase 4.0, the exclusion system only applies when exporting internet shortcuts to HTML or to a browser library.

Note that the exclusion of categories is only temporary. In other words: URLBase doesn't save the exclusion status of a category to file.

Related topics:

[Adding categories](#)

[Editing categories](#)

URLBase 4.0

Verify internet shortcuts

To keep your internet shortcuts up to date, you can let URLBase verify the existence of one or more internet shortcuts. This verification of internet shortcuts has been completely integrated with the interface of URLBase, allowing you to continue with your work. During verification, you can access all categories and internet shortcuts as usual, except you cannot delete internet shortcuts which are being (or about to be) verified. The same goes for the categories, which contain these shortcuts. If necessary you can minimize URLBase to the taskbar and work in a different program.

To allow you to keep track of the verification process, URLBase changes the appearance of internet shortcuts during the stages of verification.



Indicates the internet shortcut is being verified.



Indicates an error occurred while verifying the internet shortcut. For details about the error, open the internet shortcut's Properties and select the **Details**-tab.



Internet shortcuts that are about to be verified will be displayed with a dimmed icon.



One or more internet shortcuts within this category are being (or are about to be) verified.

If no error occurred during verification, the internet shortcut's icon is restored back to default. URLBase automatically saves the date, time and results of the last verification.

To verify all internet shortcuts in the selected category, press **F9** or select **Tools | Verify | Category**. To verify just the selected internet shortcut(s), press **F10** or select **Tools | Verify | Shortcut**. You can also access these options via the category- and internet shortcut context-menu (right-click on a category or internet shortcut).

URLBase also allows you to quickly re-verify internet shortcuts which generated an error during the last verification. By selecting **Tools | Re-verify errors** URLBase scans the data file and re-verifies these internet shortcuts.

Pressing **F11** (or selecting **Tools | Verify | Skip shortcut**) aborts the verification of the selected internet shortcut. URLBase will continue with the next internet shortcut if available. Press **F12** to abort the complete verification (or select **Tools | Verify | Abort**).

URLBase 4.0

Scan for duplicates

To prevent URL's from being stored more than once, you can scan your data file for duplicates. URLBase will check each URL for any duplicates entries. Once the scan has completed, URLBase will notify you of its findings.

URLBase will display all duplicate entries in the **Duplicate URL's** dialog. Here you can delete individual internet shortcuts, URL's or all duplicates. Use the **Actions**-menu for the following options:

- **Delete selection**
Deletes the selected internet shortcut or URL. When you delete an URL, all internet shortcuts with that URL will be removed.
- **Delete all but first**
For each URL listed, URLBase will delete each internet shortcut except the first.

URLBase 4.0

Synchronize

By synchronizing you can make sure two or more [libraries](#) use the same set of internet shortcuts. URLBase performs synchronization in the following steps:

- If one or more libraries have been selected for import, URLBase first clears the currently opened data file and then imports the selected libraries.
- If one or more libraries have been selected for export, URLBase first clears the selected libraries and then exports the contents of the currently opened data file.

It's important to realize that synchronizing always overwrites a library! If you wish to import internet shortcuts from a different library without overwriting the contents of the current data file, use **Import from browser** via **File | Import and Export** instead. This is also the way to export to a library without overwriting its contents: first **import from Browser** via **File | Import and Export**, then export using synchronize.

You can exclude categories in URLBase to keep them from being exported to a browser library. For more information see the [Excluding categories](#) topic.

Library

A library (or browser library) in this context is a collection of internet shortcuts. Example libraries: Netscape bookmarks, Internet Explorer Favorites and Opera hotlist.

URLBase 4.0

Options

Use the Options-dialog to customize URLBase.

General

Display

Interface

Browsers

Proxy

Advanced

URLBase 4.0

Options – Display

Internet shortcut display

Set the columns you want to be visible in the internet shortcut list when working in the **Details** view mode.

Miscellaneous

- **Center in screen**
Select this option to center URLBase's main-screen on the desktop. If not selected, URLBase will use the last known position.
- **Use desktop font**
URLBase will use the desktop's font for the category- and internet shortcut-views when you select this option. Otherwise it will use the default font MS Sans Serif.
- **Flat toolbuttons**
Select this option to display flat buttons on the toolbar, or de-select to display standard buttons.
- **Show toolbar tooltips**
Controls whether or not the toolbar should display tooltips. Tooltips appear when you place the mouse pointer over a button in the toolbar and contain a short description of the button's function.
- **Show toolbar**
Show or hide the toolbar. You can also set this option via the **View**-menu.
- **Show header**
Show or hide the header. You can also set this option via the **View**-menu.
- **New item color**
URLBase marks new items added to the file with the specified color. These items will also be marked in the HTML file generated via **Export to HTML**. Note that the color you specify here will only be used in the internet shortcut list, not in the HTML file.

Related topics:

[Interface](#)
[Browsers](#)
[Proxy](#)
[Advanced](#)
[General](#)

URLBase 4.0

Options – General

- **Storage mode**

Allows you to set the storage mode for URLBase. When working in **Automatic** storage mode, changes are saved automatically to the file as they occur. In **User control** storage mode, changes are written to a temporary file and only saved to the data file when you save the changes via **File | Save (CTRL+S)**.

- **Reopen**

Allows you to set the maximum number of entries on the **Reopen**-menu (**File | Reopen**). Use the **Clear menu**-button to remove all current items. At start-up URLBase automatically removes entries which are no longer available.

Select the **Open last used file at startup**-option to open the last used file automatically when URLBase starts up.

Miscellaneous

- **Launch URLBase at Windows startup**

Select this option to launch URLBase at Windows startup. Launch minimized controls whether or not URLBase should be minimized to the taskbar during Windows startup.

- **Auto-expand category list**

Select this option to automatically expand the Category-list when you open a URLBase data file.

Related topics:

[Display](#)

[Interface](#)

[Browsers](#)

[Proxy](#)

[Advanced](#)

URLBase 4.0

Options – Interface

Interface styles

Interface styles control the way URLBase displays items and handles mouse clicks. See the Options dialog for a description of each interface style.

Related topics:

[Browsers](#)
[Proxy server](#)
[Advanced](#)
[General](#)
[Display](#)

URLBase 4.0

Options – Browsers

URLBase allows you to open internet shortcuts in the system default browser or in any other browser you have installed on your system. To add a browser other than the system default:

- Select **Options** from the **Tools**-menu and select the **Browsers**-tab. In this screen you can add, modify and remove custom browser configurations.
- To add a new browser configuration click the **Add**-button.
- Use the **Browse**-button to select the browser's executable.
- URLBase will detect the browser's version and will suggest a **Display name**. The display name will be used to add the browser to the internet shortcut's context menu. Enter any Commandline arguments for the browser in the **Commandline**-editbox. Some browsers need additional commandline arguments in order to browse to the given URL. For example: Internet Explorer uses the "**-nohome**" argument (without quotes), while Netscape and Opera only need the specific URL.

TIP: You can leave the Commandline-editbox empty if the browser only needs the URL as a commandline argument ("%1"). URLBase will automatically pass the URL to the browser.
- Click **OK** to save the browser configuration.

You can also use the **Auto-detect**-button to have URLBase attempt to detect all supported browsers on your system.

Note: You cannot modify or remove the default browser configuration. If you wish to have another browser to be your system's default browser then please consult the browser's documentation on how to proceed.

Unlike any other option in the Options-screen, pressing the **Cancel**-button does not undo the changes you've made to the Browser list.

Related topics:

[Proxy](#)
[Advanced](#)
[General](#)
[Display](#)
[Interface](#)

URLBase 4.0

Options – Proxy

Select the option **Use a HTTP proxy** if you connect to the internet using a proxy server or firewall. Enter the proxy server's **Address** and **Port** and, if required, your **Username** and **Password**. Contact your network administrator for assistance.

To use the default Windows Internet settings you can leave these options off.

Related topics:

[Advanced](#)

[General](#)

[Display](#)

[Interface](#)

[Browsers](#)

URLBase 4.0

Options – Advanced

CSS editor

Allows you to configure the CSS editor to use in the Export to HTML dialog. You can select one of the following options:

- **Use default editor**

URLBase will use the editor associated with *.css files. If this file association does not exist on your system, URLBase will disable this option.

- **Use Notepad**

Open the CSS file in Notepad. Please check your Windows installation to see if Notepad has been installed.

- **Use a custom editor**

Use the **Browse**-button to select a custom CSS editor.

Miscellaneous

- **Use English date format**

Specifies whether or not URLBase should use the English date format. This controls the way how dates are displayed throughout the program. When selected URLBase will use the English month and day names. Otherwise URLBase uses your Windows locale settings.

Related topics:

[General](#)

[Display](#)

[Interface](#)

[Browsers](#)

[Proxy](#)

URLBase 4.0

Exporting to HTML

By exporting your internet shortcuts to HTML, you can quickly create a links-page for your website. You can customize the layout of the HTML file by selecting a Cascading Style sheet (CSS) and indicate whether or not URLBase should generate a Table of contents.

You can exclude categories to keep them from being exported to HTML. For more information see the [Excluding categories](#) topic.

Browse-tab

- **Select path**

Shows the available drives and folders on your system so you can select a folder where you want URLBase to create the HTML file

- **Filename**

Type the filename for the HTML file without the extension. URLBase will automatically add the extension you select. If the file already exists at the specified location, URLBase will automatically overwrite it.

- **File type**

Select the extension to use for the HTML file. This will be added to the filename you typed.

Customize-tab

- **Page title**

Type the title of the HTML page, which will appear on the browser's title bar.

- **Include Table of contents**

Check this option to include a Table of contents in the HTML file. URLBase will generate a set of internal bookmarks so you can easily navigate the file.

- **Select CSS**

Customize the appearance of the HTML file by selecting a Cascading Style Sheet (CSS).

Standard CSS

Collection of predefined Cascading Style Sheets, which will be used as an internal style sheet for the HTML file.

Custom CSS

Select your own custom CSS file by clicking on the **Browse**-button. URLBase will put a reference to the Cascading Style Sheet in the HTML file (external CSS). URLBase will copy the CSS file if its location does not match the location of the HTML file. Click the **Edit**-

button to edit the CSS file in the editor you specified in the Options-dialog.

Tip: to quickly select another CSS editor, select the **Customize**-tab and press **F2**.

URLBase does not perform any validation on custom style sheets.

URLBase 4.0

Importing internet shortcuts

- New in URLBase 4.0 is the ability to import URL's from HTML-files and internet shortcuts from URLBase data files (versions 3 and 4). To import URL's from a file, select **Import and Export** from the **File**-menu.
- The **Import and Export** dialog presents a list of actions you can perform. Click on the action **Import from file**.
- In the **Import from file** dialog, select the folder which contains the file you wish to import. If you cannot find the file, make sure you have selected the right file type (*.html, *.htm, *.udb or *.ubx).
- Click the **Open**-button to import the file.
- If URLBase finds any URL's in the file, it will display the **Confirm import** dialog. Here you can indicate which URL's you want to import and which URLBase should ignore. By default, URLBase will select all URL's for import. To keep an URL from being imported, simply remove the check mark in front of the URL by clicking on its check box.
- Click the **Import**-button to import the selected URL's.

- To import internet shortcuts from a browser, select **Import and Export** from the **File**-menu.
- In the **Import and Export** dialog, click on the **Import from browser** action.
- In the **Import browser libraries** dialog, click the **Add**-button to add a new browser library.
- Select a library type to indicate from what browser you want to import internet shortcuts. Click the **Browse**-button to select the path and/or filename to use with the browser library.
- Click the **OK**-button to add the browser library.
- Optionally you can add more browser libraries by repeating the steps above.
- To import a browser library, simply put a check mark in front of the browser library by clicking on its check box.
- Click the **Import**-button to import the selected browser libraries.

Unlike the import from file, importing browser libraries does not display a confirmation-dialog. All categories and internet shortcuts are added to the current data file.

URLBase 4.0

Customizing the display

URLBase allows you to customize the display in many ways:

- **Internet shortcuts list**

You can change the display of internet shortcuts by selecting a View-style from the **View**-menu. You can also access this menu by right clicking on the internet shortcut list. By default URLBase uses the **Details** view style.

To change to columns displayed in the **Details** view style, open the **Options** dialog and select the **Display**-category.

To sort the display of internet shortcuts, right click on the internet shortcut list and select **Arrange** from the context menu.

- **Category list**

You can also change the sorting order of the category list. Just like the internet shortcut list, right click on the category list and select **Arrange** from the context menu.

- **Toolbar**

To customize the toolbar's layout, right click on the toolbar and select **Customize** from the context menu. In the **Customize toolbar** dialog you can add, remove and arrange buttons to your own needs.

- **Other customizations**

On the **View**-menu you can hide/show the toolbar and header. You can also set these options via the **Options**-dialog.

Related topics:

[Options](#)

